



eye-share Archive

Provides a long-term, cost-effective and extremely flexible document archive

Remove paper clutter with eye-share Archive and start running your business more efficiently. eye-share Archive convert documents and other papers into digital form which can help your business save money, boost productivity, save space, keep personal information more secure, and help the environment.

EXTREMELY FLEXIBLE

eye-share Archive is a system used to capture, index, categorise and store documents so that they can quickly and easily be tracked and accessed. The system can be used for any kind of documents and electronic media. One of the big advantages is the systems capability of categorizing or indexing all kinds of document types. Indexing may be as simple as keeping track of unique document identifiers, but more often takes a more complex form, providing classification through the documents metadata (index data).

eye-share Archive allows companies to structure its different documents by indexing and categorizing them by the use of configurable attributes. This makes the system extremely flexible with basically no limitations in how one can group and structure documents.

eye-share Archive can be used for packing slips, applications, press clips, certifications, agreements and more.

KEY FUNCTIONS:

- Complete document archive
- Groups and structure by requirements
- Very flexible and with no limitations in how documents can be structured
- A fully generic product customized by the users
- Staff in different branches can share files and documents
- Searchable on text, title, attributes, responsible etc
- Gives staff 24/7 online access to documents
- Reduced costs and less clutter compared to an in-house archive
- Excellent security and backup facility
- Less paper saves office space and the environment



eye-share Invoice

Solution for handling the inbound invoice process. Paper invoices as scanned and important fields such as invoice number, invoice date, due date, amount etc. are read automatically and there is no need to enter any information manually. If PDF invoices or e-Invoices can be received, these are automatically sent to the same solution.



SmartSCAN

A tool to scan, interpret and validate invoices and other documents.



General Ledgers

Separate module for general ledgers and all other accountancy vouchers, except inbound invoices.



Contract

Module for handling signed contracts. Provides good searches and user control for contracts.



Travel

Module for creating travel expense claim directly in the eye-share solution.



AFE

Module for authorization of AFE's, developed for companies who has large investments.



Archive

Convert documents and other papers into digital form.



Mobile

Module for approving invoices directly from your mobile phone, regardless of the time and place.



Report

A KPI based web package to unveil performance problems or bottlenecks.



Excel Report

Reporting is done directly in MS Excel using a range of defined reports and statistics.



SP WebParts

Makes selected data from eye-share Invoice available in an existing SharePoint portal.



Cloud

Provides quick and low-cost access to all of Eye-share's products in the cloud.

Standard course

Course for accounts users and super users run every spring and autumn in major cities.

Technical MOT

We tailor a technical MOT for your eye-share installation.

Consultancy

Workshop to determine how effectively our customers are using the solution and how we can optimise their usage.